

AGENDA

Meeting: Southern Wiltshire Area Board
Place: Coombe Bissett & Homington Village Hall, Shutts Lane, Homington Rd, Coombe Bissett, SP5 4LU
Date: Thursday 6 September 2018
Time: 7.00 pm

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Richard Britton, Alderbury and Whiteparish (Chairman)
Cllr Richard Clewer, Downton and Ebble Valley (Vice-Chairman)
Cllr Christopher Devine, Winterslow
Cllr Ian McLennan, Laverstock, Ford and Old Sarum
Cllr Leo Randall, Redlynch and Landford

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Bourne Hill, Salisbury
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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
1 Welcome and Introductions	7.00pm
2 Apologies	
3 Minutes (<i>Pages 1 - 20</i>) To approve and sign as a correct record the minutes of the previous meeting held on Thursday 12 July 2018.	
4 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 Chairman's Announcements	
6 To note the written reports and updates in the agenda pack or distributed on the night (<i>Pages 21 - 26</i>) <ul style="list-style-type: none"> • Fire & Rescue Service • Wiltshire Council Updates • Healthwatch Wiltshire • Current consultations - Keep up with the latest consultations here: http://wiltshire.objective.co.uk/portal 	
7 Youth Leader Update	7.05pm
8 Matters of Community Wide Interest a) Parish Councils and Community groups b) Community Policing – local issues and priorities In attendance: Inspector Pete Sparrow and PC Matt Holland and the Police and Crime Commissioner will also be in attendance.	7.15pm
9 Clinical Commissioning Group (CCG) As requested we have arranged for Linda Prosser, Interim Chief Officer of the CCG to come and explain what the CCG does and how it relates to GPs and the NHS and other service providers and organisations in healthcare	7.35pm

10 **Adult Social Care in Wiltshire** 7.55pm

Cllr Jerry Wickham Cabinet Member for Adult Social Care, Public Health and Public Protection. One of Wiltshire Council's strategic priorities is to protect the vulnerable in our communities and one important thread in this is the provision of Adult Social Care. The Council's approach to tackling the growing challenge of meeting demands on adult social care.

11 **Community Area Transport Group (CATG) Update** 8.15pm
(Pages 27 - 34)

To consider the notes and any recommendations arising from the last CATG meeting held on 22nd August.

12 **Community Area Grants** *(Pages 35 - 38)* 8.20pm

The Board will consider applications for funding from the Community Area Grant Scheme.

Officer: Tom Bray, Community Engagement Manager

Applicant	Amount requested
Applicant: Winterslow Village Hall Project Title: Winterslow Village Hall Projector Screen View full application	£2100.00
Applicant: Coombe Bissett Parish Council Project Title: A replacement seat on Homington Triangle. View full application	£307.50
Applicant: Downton Parish Council Project Title: Audio Visual and Hearing Loop Equipment for new Meeting Rooms within the New Memorial Hall Extension View full application	£8000.00
Amount left in budget:	£30176

13 **Close** 9.00pm

MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Alderbury Village Hall, Rectory Road, Alderbury, Salisbury, SP5
Date: 12 July 2018
Start Time: 7.00 pm
Finish Time: 9.19 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Richard Clewer (Vice-Chairman),
Cllr Ian McLennan and Cllr Leo Randall

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Engagement Manager
Lisa Moore, Democratic Services Officer

Town and Parish Councillors

Alderbury Parish Council – J Fuller & E Hartford
Clarendon Park Parish Council – K Rodger
Firsdown Parish Council – B Edgeley
Grimstead Parish Council – G & L Bayford
Landford Parish Council – K Parker
Laverstock and Ford Parish Council – D Burton
Pitton and Farley Parish Council – R Coppock & C Purves
Redlynch Parish Council – D Baker-Beall & J Blocksidge
West Dean Parish Council – H Urquhart
Whiteparish Parish Council – M Pennington
Winterslow Parish Council - A Sillence & J Tier

Partners

Wiltshire Police – Inspector Pete Sparrow
Dorset & Wiltshire Fire and Rescue Service – Jason Moncrieff
NHS Wiltshire

Total in attendance: 31

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of a Chairman 2018/19</u></p> <p>The Meeting was opened and Nominations for Chairman for 2018/19 were sought.</p> <p><u>Decision</u> That Cllr Britton be elected as Chairman of the Southern Wiltshire Area Board for 2018/19.</p> <p style="text-align: center;">Cllr Britton was then in the Chair</p>
2	<p><u>Election of a Vice-Chairman 2018/19.</u></p> <p>The Chairman, Cllr Richard Britton, then called for nominations for Vice-Chairman for 2018/19.</p> <p><u>Decision</u> That Cllr Richard Clewer was elected as Vice-Chairman for 2018/19.</p>
3	<p><u>Nominations to Outside Bodies and Working Groups</u></p> <p>The Board considered the Outside Bodies report attached to the agenda.</p> <p><u>Decision</u> The Southern Wiltshire Area Board agreed to:</p> <ul style="list-style-type: none"> a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A; b. Reconstitute and appoint to the Working Group(s) as set out in Appendix B; and c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
4	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p>
5	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p>

	<ul style="list-style-type: none"> • Cllr Chris Devine
6	<p><u>Minutes</u></p> <p>Decision The minutes of the previous meeting held on Thursday 3 May 2018, were agreed as a correct record and signed by the Chairman.</p>
7	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
8	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p><u>Salisbury Recovery Update</u> Inspector Sparrow was in attendance and would provide a detailed update later on the agenda. There was now a Wiltshire Council facebook page concerning the business recovery.</p> <p><u>Clinical Commissioning Group (CCG)</u> The board had been trying for the last two meetings to get a speaker to attend, but they had again declined. This was disappointing, but the Board would continue to try.</p> <p><u>Parish Council Slot</u> Item 12 on the agenda had been introduced as a regular feature for Parish Councils to come and present information items of interest to the Community. Anyone with an idea for a future presentation should contact Tom Bray. It was hoped that a programme of these could be built up for the future.</p> <p><u>Community Area Transport Group (CATG)</u> The Board had received notification about the substantive projects bids process. This process was set out in a document which Tom would circulate a link to tomorrow.</p> <p><u>Youth Leader</u> Whiteparish had been advertising for some time for a Youth Leader and had failed to attract any interest. The Chairman asked whether those present felt that the Board should explore the idea of sharing a Youth Leader between several parishes. Feedback indicated that some Parishes would welcome the idea. There was a general consensus that it would be worth exploring some sort of collaborative effort.</p> <p><u>Chinese Lanterns and helium balloons</u> At Full Council earlier in the week, Council adopted a policy to ban the release of any helium balloons or Chinese fire lanterns from any council owned land.</p>

	<p>The Chairman wondered if PCs might like to consider following this lead by also banning on their land. He suggested they take this suggestion back for discussion at their next parish meeting.</p>
<p>9</p>	<p><u>To note the written reports and updates in the agenda pack or distributed on the night</u></p> <p>The Board noted the written updates, attached to the agenda or circulated at the meeting.</p> <p>The following verbal updates were also received:</p> <p><u>Fire & Rescue – Jason Moncrieff</u></p> <p>There has been an ongoing fire on Salisbury plain, which flagged up how problematic the long dry spell had been. In particular the Chinese lanterns can cause problems when they come down in areas of dry grass or in barns etc. The number one cause of fire in Dorset and Wiltshire was unattended cooking.</p> <p>There had been an increase in the numbers of incidents over the last 3 months, some were related to the initial Novichoc incident but also over May and June there has been a steady increase. Although we are providing ongoing support to the incidents, there is still the usual fire cover from our stations.</p> <p><u>Question:</u> Brian Edgeley from Firsdown PC – There had been an incident in Firsdown recently on the A30, the PC were uncertain of the nature of the incident and had wanted to ask some questions but not sure how they could find out about the incident. Was there a way to get better communication from the fire service on local incidents?</p> <p><u>Answer:</u> I can give out some information but there was a level of data protection which could prevent us from sharing some aspects of information. My contact details are available and I will be happy to share where I can.</p> <p>Chairman – Maybe the Fire service could consider joining the local community messaging service used by the Police, to share information where possible?</p> <p><u>Fostering</u></p> <p>A DVD on Fostering was shown. Tom would include the link to further information in the parish send out.</p>
<p>10</p>	<p><u>Matters of Community Wide Interest</u></p> <p><u>Community Policing – Inspector Pete Sparrow</u></p> <p>A second major incident had occurred concerning Novichoc. The general feeling was that this was somehow connected to the first major incident. It was thought that a container had been picked up by the couple and has had major consequences for them. Salisbury was still a safe place; the risk was still low. Pete noted that there was a lot of information being circulated by various sources, and not all of it was correct.</p>

During the last few weeks Officers had huge commitments to deal with. Working long hours, and supported on mutual aid from officers who had come from other forces to help us in Salisbury and Amesbury.

Questions included:

- Had there been any increase in knowledge from interview with the person who is now conscious? Answer: I cannot share that information. The substance is a colourless, odourless liquid, so it was likely that he would know that he and his partner had been contaminated.
- The first incident was said to be connected to Russia, now this second incident has occurred to a seemingly unconnected couple who live in Amesbury, are the two incidents connected? Answer: Novichoc has not been deployed since the 1950s, the likelihood that there would be 2 incidents not connected is very low. How this has happened, the only hypothesis is that the original substance must have been discarded in a container and picked up.
- Jane Tier – attended a WC talk, they said there were going to be some information detailing the sites to be re-opened. Answer: The cleaning is ongoing. The forensic recovery process now needs to be carried out at these new sites. The Officers that carry this task out have to undergo highly precautionary procedures. We can only base the search on timeline of where these two people have been prior to their condition becoming evident.

The bus has been checked and it has been found not to be contaminated, so there really are a lot of unknowns here. It could be that they picked up an unopened container and then did not open it until later when at home. Or it could be that they picked something up after they got out of Salisbury.

The message is, if you see a container that you feel is suspicious, tell the police and we will come and collect it and test it. We are doing a lot of work with schools to spread safety messages.

The Chairman asked whether there were any questions on more routine community policing matters?

- Elaine Hartford Alderbury PC - with regards to Community Speedwatch (CSW), I always notify the police when we are carrying out checks. Only once have we had a visit whilst we are actively in session. It would be nice if once in a while a Police vehicle would drive by and give us a friendly wave to acknowledge our work.

Also, the previous PCSO Tina transferred to another area. I have never met the replacement PCSO Simon Nash. We have not had a representative at a PC meeting or even a report. Not everyone sees the

	<p>papers you write, we had always in the past had attendance and had it early on the agenda, not seen anyone in almost a year.</p> <p><u>Answer:</u> One big area I am trying to push my staff on is engagement and visibility. PCSO Nash is new to the area and my expectation is that he should come to PC meetings when he is available. He would not be able to get to all meeting of the 15 PCs for this area, that is not realistic. The report aspect, we had a discussion with the Area Board Chairman a year ago, where it was decided that we were going to stop the report and instead come to the AB here to listen and answer any questions.</p> <p>I have now asked my assistant to write a bimonthly report that can go out to all the areas. I want my officers to be out on the streets, engaging with people where people can see them.</p> <p>Chairman – It seems it would be a far more satisfactory policy statement where you say officers will not be in attendance at PC meetings.</p> <ul style="list-style-type: none"> • Elaine – we have never seen our PCSO out here. How many other parishes have seen him? Also you mentioned a report you would produce, and said this would be fed to all PC clerks. <u>Answer:</u> I am happy to send the report to everyone, and speak to PCSO Nash when he is back. • Dave Burton L&F PC – We are disappointing our residents when they keep thinking there will be an Officer in attendance or a report, so we have now taken it off our agenda. • Cllr McLennan – It would be sad if we didn't get a presence, the whole thing about Community Policing is the representative at PC meetings. Let them carry on being seen where they can be. <u>Answer:</u> I want to be visible and I want to engage, I will do as much as I can with the resources available.
11	<p><u>Waste Collection Service</u></p> <p>Vicki Harris Principal Waste Services Officer, gave a presentation on the upcoming changes to recycling for Wiltshire. Some of the points covered included:</p> <ul style="list-style-type: none"> • From 30 July you would be able to recycle your plastic pots, tubs and trays, and drink and food cartons in your blue lidded bins in addition to the usual plastic bottles and cardboard. • This would include yoghurt pots, meat trays, margarine tubs, ice cream tubs and juice, milk and soup cartons. Please rinse and squash your recycling where possible. • Films and black plastic could not be recycled. • Black boxes would continue to be used for glass, paper, cans and

textiles.

Why are we making changes?

- Recycling saves energy, costs less and frees up space in your household waste bin.
- These changes will help us to meet our recycling target of 50% by 2020. Last year Wiltshire residents recycled 45% of their waste, an increase on previous years.
- Recycling more reduces the waste which is sent to landfill and energy from waste plants.
- Last year we sent just 20% of waste to landfill, compared to over 60% in 2007.

Future Changes

- Collection dates for recycling, garden and non-recyclable waste would not change when the new services are introduced on 30 July.
- All collections would remain fortnightly.
- We will continue to work with our provider, Hills Waste Solutions, to improve recycling services and make it even easier for you to recycle at home.
- You can keep updated on these changes and any future changes by signing up for email alerts by visiting the waste pages on council's website.

You can help

Town and parish councils and community groups have a key place within communities and we want to work with you to let people know about the changes. All help would be great!

- You can put an article in your town or parish magazine and community newsletters .
- You can put information on your town or village website or community facebook site.
- You can put up posters within your area.
- A waste officer could come along to your parish council meetings or other events to talk to your community about the changes – get in touch.

Don't forget

Plastic bottles, cardboard, yoghurt pots, meat trays, margarine tubs, ice cream tubs and juice, milk and soup cartons can all go in your blue lidded bin from 30th July. Please rinse and squash your recycling where possible.

Questions and Comments included:

- Chair – do you know what landfill costs us? Answer: We pay a tax of £80 a Ton for landfill. Last year we spent over £3million just in landfill tax. The environmental cost of that is huge. Our Waste Management budget for the year is £35 million.

	<ul style="list-style-type: none"> • Do you recycle books? <u>Answer:</u> This is slightly tricky for us, the best way is through the household recycling centres (HRC). If you want to do it at home you have to take the pages out. We do try to reuse the books through our partners. • Can you recycle some black plastic? <u>Answer:</u> No, black plastic causes us problems. All items from the blue lidded bin are sorted with optical sorters, they cannot see the carbon pigments in the black plastic so they would automatically become a contaminant for us. • Will there be changes to the items that can go in the black bins? <u>Answer:</u> Our original plan was to keep the black boxes but only for glass products and use blue bin for all other products, the problem is that we have had a delay in Planning Permission to build a facility to sort the waste from the blue bin. It will not now be ready until the new year. We will come and talk about that again. • Will you still allow more than one black box per household? <u>Answer:</u> Yes we will encourage as much recycling as possible if you need a second black box or blue bin, there is a form online or contact our customer services team to arrange this. • Cllr McLennan- With regards to the green waste and other items from the black box and blue bins, what are the proceeds from recycling, and which items provide us with the best profit? <u>Answer:</u> From a cost point of view, there are certain types of waste we have a better value for, however not all items we collect there is a value in. We pay for wood to be recycled. We encourage people to recycle as much as they can. Garden waste is a cost for us. We have to pay for it to be composted, the value of that at the end is very low, however if we sent that to landfill the cost to us is more, and then produces problems for the environment. Incineration for non-recyclable waste has to be sent to Slough, we also have a plant in Westbury where we convert non- recycling product to fuel product. <p>We have assigned each property to an area board. We should be able to start getting some figures that are more in line with area board areas.</p> <p>Vicki has kindly offered to visit other parish groups to circulate this information, if you are interested please contact her: vicki.harris@wiltshire.gov.uk</p>
12	<p><u>Agenda slot for Parish Councils and Community Groups</u></p> <p>The Chairman explained that this item had been created to allow Parish Councils the opportunity to present information to the community. This time the Board heard from Laverstock and Ford Parish Councillor David Burton on "Farming and Community Well-being"</p> <p>Nowadays farming can be a lonely and pressured business. There is a high suicide rate amongst farmers and great difficulty in attracting young people into the industry.</p>

Our village communities can play a part in restoring farming to the sociable, community activity it once was.

David explained his background in farming and nature conservation. He now worked as a supervisor at DEFRA.

David's presentation detailed information on:

- The value or otherwise of farming to our well-being
- Some solutions from Parishes in the South West Wiltshire Area
- A moment to make a pledge to ourselves.

A lot of the chemicals used in the pesticides for the crops goes into our water supply, causing all sorts of problems.

Why Farming Matters to our wellbeing:

- Nutrition
- Impacts on soil air and water
- Access to natural environment, mental and physical wellbeing.

What next?

- Facilitate and support healthy, local food
- Grow community awareness of the need to reform farming systems and the good work being done to address this by local farmers
- Encourage responsible access to the countryside through accessible green space managed by grazing animals and farming systems

Useful links:

[LEAF Education](#)

[Community Supported Agriculture](#)

[Open Farm Sunday](#) – two farms within the Area Board jurisdiction took part last year.

[Salisbury Area Young Farmers Club](#) which is based at River Bourne Community Farm and has membership of Young Farmers including within Southern Area.

Questions:

- Chairman – Educating young people in areas such as this is really fundamental. Are there any projects we could consider locally? Answer: Yes there are good sessions at the community farm. I can provide some links to things in the area.
- Keith Rogers – One of the problems schools have is arranging transport –

	<p>perhaps we could do something about that? <u>Answer:</u> Chair – yes we have thought a great deal about that. Parked around the schools during the day, are a range of school minibuses not being used, so far schools have seemed reluctant to contribute to that idea.</p> <p>David – supermarkets in the past have funded things like that.</p> <ul style="list-style-type: none"> • Comment about farmers being isolated and the suicide rate – farming does not always get good press, is there something we as parishes can do to help? <u>Answer:</u> Just pointing to some of the positive things the farmers are doing, can make a big difference. <p>Tom – I have passed a few sites where there is a sign in a field that says who they are growing for. I like to see this information.</p> <p>David – yes there are so many opportunities to make this info more available now with the additional of apps.</p>
13	<p><u>Community & Youth Grants</u></p> <p><u>Youth Funding</u> The Board considered one application for youth funding as detailed in the agenda.</p> <p>Questions:</p> <ul style="list-style-type: none"> • You have made reference to bookings of £2000, was that actual bookings? <u>Answer:</u> This was a forecast that we would try to hit of we can bring the costs down. • Cllr Randall – How can we be assured the money is used as intended? <u>Answer:</u> Tom - we will issue the money once we have proof the project is going ahead. We also have feedback after the project. • What will happen to the kit? <u>Answer:</u> We have some kit but things like footballs and goals we like to leave in the area, and use when we are here. <p><u>Decision</u> Alderbury Football Juniors was awarded £1157.86 of Youth Funding towards the Football Fun Days project.</p> <p><u>Community Area Grant Funding</u> The Board considered six applications for Community Grant funding, as detailed in the agenda.</p> <p><u>Laverstock & Ford Parish Council – Hoggin Path</u> It was explained that the next grant had gone to Salisbury Area Board (SAB) following a recommendation at the last Southern Wilts AB, as the location of the path was within the Salisbury Community Area, but bordered this area.</p>

SAB had felt that whilst this was a worthwhile project, it was not a matter for Community Grant funding, and decided to award a token amount of £1,000.

Decision

Laverstock and Ford Parish Council was awarded £1,000 toward the resurfacing of a hoggin path to Greentrees Junior School.

Reason

The application met the Community Area Grant Criteria for 2018/19.

Salisbury & South Wilts District Scout Council – Dennis Marsh House Improvements

The Board asked the following questions:

- How many groups that use this facility are from Southern Wiltshire? Answer: There were 5 groups and 3 explorer scout units from this community area, covered by this district facility.
- To what extent do they use the centre? Answer: They use it on various activity days and training for the leaders. There were around 6 district events there during the year and training.
- Have you applied to any other Area Boards? Answer: Yes, we have applied to Salisbury, SWW and SCC.

Decision

The application from Salisbury & South Wilts District Scouts Council for improvements at Dennis Marsh House was refused.

Reason

Despite the obvious merits of the project the Board felt it was difficult to justify awarding a large amount of funds from this community budget to a facility outside the community area.

Studio Theatre – Theatre Extension

The Board asked the following questions:

- Where would the balance of the costs of the work come from? Answer It is a 4 phase project, the balance would come from different grants that we are applying for.
- We have a limited pot and there is a need to support our own community. There may be an option for you to discuss with the recovery group the possibility of funding there.
- Chair – I have two issues, we have usually resisted applications for small amount of money in a large pot project. We have favoured applications for smaller projects and for pieces of equipment. We could be criticised by our local residents for supporting a project outside of our community area.

Decision

The application from Studio Theatre for the extension project was refused.

Reason

Despite the obvious merits of the project the Board felt it was difficult to justify awarding a large amount of funds from this community budget to a facility outside the community area.

South Wilts Cricket Club – replacement artificial Wicket

The Board asked the following questions:

- Is this a replacement for something you already have? Answer: Yes the one we have is getting too dangerous to use after 30 years.
- Cllr Randall – we do not usually support the replacement of general wear and tear.
- Do you liaise with the other local clubs like Redlynch? Answer: I think some players are from outlying clubs yes. We have now about 50 – 60 girls and 20 women and that is growing all the time.

Decision

The application from South Wilts Cricket Club for a replacement artificial wicket was refused.

Reason

Despite the obvious merits of the project the Board felt it was difficult to justify awarding a large amount of funds from this community budget to a facility outside of the community area, and the Board also felt that the funds for a replacement item could have been budgeted and saved for in advance.

Pitton Village Hall – Theatre Club – Projection equipment

Decision

Pitton Village hall - Theatre Club was awarded £1,975 towards the village hall projection equipment.

Reason

The application met the Community Area Grant Criteria for 2018/19.

West Dean Over 60s Lunch Club – WW1 History project

The Chairman noted that this project was along the same lines of the worthwhile project the Board had considered in Winterslow.

Decision

West Dean Over 60s Lunch Club was awarded £643 towards the Bringing

	<p>our WW1 History to Life project. <i>Reason</i> <i>The application met the Community Area Grant Criteria for 2018/19.</i></p>
14	<p><u>Close</u> The Chairman thanked everyone for coming and closed the meeting.</p>
<p><u>Fire Update</u></p>	



Southern Wiltshire Area Board Report July 2018

The long period of hot dry weather has raised a few risks for the service. There have been some fires on Salisbury Plain. Fortunately not the size of the issue Greater Manchester has on its moors, but we would like to keep them to a minimum so we are promoting these messages:

- With hot, dry weather being forecast, please take real care when enjoying the sunshine in our beautiful countryside. If you have a campfire or barbecue, please make sure that you're in a safe area and that ashes are fully extinguished before you leave #wildfire #reducetherisk
- We're trying to #reducetherisk of wildfires in this hot weather. Please avoid open fires in the countryside. If you must have a fire, make sure that you're in a designated safe area. #wildfires
- Discarded cigarettes can cause wildfires. Please help us #reducetherisk and put out cigarettes and other smoking materials properly before disposing of them. #wildfires
- Please don't throw cigarette ends out of your vehicle. They could start a fire and destroy surrounding countryside. #wildfires #reducetherisk
- If you see a fire in the countryside, report it immediately. Don't try to tackle a fire yourself; usually they can't be put out with a bucket of water. Please call the fire service and leave the area as soon as possible. #wildfires #reducetherisk
- This hot weather brings an increased risk of #wildfires Please don't leave bottles or glass in woodlands, as sunlight shining through the glass can cause a fire to start. Take the items home, or put them in a waste or recycling bin. #wildfires #reducetherisk

Nationally the focus is on cooking fires. These are the messages we are promoting to tie in with central government. They also link well with our own local issues.

- Keep the kids entertained this #SummerHoliday! Why not bake something together and share some cooking fire safety tips? #CookSafe #FireSafety.
- In hot weather light clothing can be such a relief! Just take care to keep loose clothes away from the cooker #CookSafe #FireSafety #BeFireSafe.
- With kids running around over the #SummerHolidays, keep your kitchen safe. Ensure cooking & matches are out of reach! #CookSafe #FireSafety.
- Did you know cooking causes over 50 per cent of all home fires? Take care in the kitchen and never leave cooking unattended. #CookSafe #FireSafety.
- Between the sun, fun and beers, remember how dangerous barbecues can be. #FireSafety #BBQSafety
- If you have a #BBQ and it starts to rain, don't take it inside or in a tent. BBQs in enclosed spaces can poison and kill #CarbonMonoxide #SilentKiller.
- Got a fave #BBQ dish? Burgers? Kebabs? Bananas?! If you're firing one up, keep it away from sheds, fences and trees! #BBQSafety #FireSafety.
- Enjoy yourself, but don't drink too much alcohol if you are in charge of the barbecue #FireSafety.
- Lighting up the #BBQ this weekend? Keep a bucket of water, sand or garden hose nearby for emergencies. #FireSafety #BBQSafety.
- Having a #BBQ? Don't leave it unattended - not only is it a fire risk, you also don't want to serve your guests burnt steak!
- If you're out in the #GreatOutdoors, only light open fires and BBQs in safe designated areas. #Thinkwildfire #FireSafety.

Community Engagement

The station are using Pinpoint to target specific properties for Safe and Well visits. This is a software package that receives information from partners such as the NHS and uses this to prioritise people who are most vulnerable to fire. Crews are then providing the people at these addresses with information and further support should they want it in the form of a Safe and Well visit.

Anyone can apply for a FREE Safe and Well visit. They are prioritised for those most at risk using some simple questions:

Does only one adult live at the property?

Would anyone living in the property have difficulty in escaping the property in the event of a fire?

Does anyone living within the property have any impairments (Physical or Mental)?

Does anyone within this property hoard?

Has the occupier been discharged from hospital in the last 4 weeks or use medical oxygen?

Does this property have no smoke detectors or old smoke detectors?

Is anyone living at the property a smoker?

Is anyone living at the property over 65 years old?

Is anyone living at the property over 85 years old?

Are portable/plug in heaters used in the property?

Do you consider yourself or anyone in the property as vulnerable?

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email enquiries@dwfire.org.uk

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Response

Total Fire Calls for Salisbury Fire station;

April – Carried over as these figures were not available at the last area board

Category	Incidents
False Alarm	27
Fire	20
Special Service	14
Total	61

May

Category	Incidents
False Alarm	23
Fire	14
Special Service	12
Total	49

June

Category	Incidents
False Alarm	42
Fire	18
Special Service	17
Total	77

Availability of Wholetime (1st) appliance;

100%

Availability of On-Call (2nd) appliance;

April %

Appliance	Day	Night	Average
31P2	90.14	94.44	92.29

May %

Appliance	Day	Night	Average
31P2	79.7	93.68	86.69

June %

Appliance	Day	Night	Average
31P2	59.1	90.28	74.69

On-Call Recruitment

Recruitment is an ongoing issue. Despite this Salisbury RDS are still maintaining a very good availability of the appliance. They currently have 2 potential recruits working their way through the recruitment system and one trainee now on station. The station are working hard to maintain contact with them whilst they go through this process.

Recently a new recruit started at the station. He has completed his basic training successfully and will soon be undertaking his breathing apparatus training. From this point he will start to really have a good impact on the availability.

The service will be moving to new method of payment for its on-call staff. This will be a salary based scheme rather than utilising a retaining fee. This means on call staff will be rewarded for the cover they give rather than the incidents they attend. It will cost the service more money, but it is believed that it will result in better appliance availability.

Recruitment campaign

The recent campaign for recruitment across the southern half of Wiltshire has generated a lot of interest and it is expected that the follow up 'have-ago' session will continue the momentum. In my next report I will be able to say how many applications this generated.

If anyone is interested in becoming an On Call Firefighter, visit the webpage; <https://www.dwfire.org.uk/working-for-us/> or pop in the station for a chat on Monday evenings between 7pm and 9pm (Salisbury) or Wednesday evenings 7pm – 9pm (Wilton and Amesbury).

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website; <http://www.dwfire.org.uk/community-safety-plan/>

Jason Moncrieff

Station Manager South Wiltshire

Salisbury, Amesbury and Wilton.



DORSET & WILTSHIRE
FIRE AND RESCUE

Email: Jason.moncrieff@dwfire.org.uk

Tel: 01722 691249 | Mobile: 077774413935

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Information Item

Subject:	Council urges electronic answer to electoral roll inquiries
Web contact:	http://www.wiltshire.gov.uk/elections-register-to-vote

Between August and November 2018, we will be sending out around 220,000 Household Enquiry Form (HEF) one to every residential property in Wiltshire. This form is used to collect information to ensure anyone who is eligible to register at the property is actually registered.

It is a legal requirement to provide the information requested to ensure it is still current and accurate.

It is important that you respond to this form to avoid reminders being sent.

The quick and easy way to respond to your form

Using the security codes printed at the top of your Household Enquiry Form

- Online at: www.householdresponse.com/wiltshire
- Telephone: (Freephone) 0800 197 9871
- Text: NOCHANGE to 80212

If you add anyone to the form they will still need to register individually by going on **www.gov.uk/register-to-vote**. They will need to provide their date of birth and national insurance number to complete their registration.

If you are unable to use the automated options, you can complete and return the form in the envelope provided.

For more information on electoral registration and voting, visit <http://www.wiltshire.gov.uk/elections-register-to-vote>

Electoral Services
Wiltshire Council

Information Item

Subject:	Localised Labour Market Intelligence (LMI)
Web contact:	https://workwiltshire.co.uk/

The Employment and Skills service have produced labour market intelligence documents broken down by parliamentary constituencies which are now available to view on the [Work Wiltshire website](#).

They have been published as easy-to-read, user-friendly documents; providing advice and tips about breaking into a range of industries. Each section has been produced as an infographic which can be used separately from the rest of the document.

The Local Market Intelligence documents offer inside knowledge on trends and facts on the job market so people can understand what types of employment opportunities are around and to help plan for the future.

They include sections on:

- Demographics - who is employed, what type of employment they have, what qualifications residents in the area have and average earnings
- Employment breakdown - industry sectors in your area
- Destinations – highlighting where Key Stage 4 and 5 pupils went after finishing their education
- Local businesses - links to interactive maps showing a selection of local businesses
- Employers in Wiltshire - how firms hire staff in the county
- Apprenticeships vacancies and opportunities
- Future jobs - employment and industry sector projections
- Definitions
- Comparison data

Also available on the website is a separate LMI series focusing in on priority industry sectors in the County, these include:

- Business and finance
- Construction
- Digital and creative
- Agriculture, environmental and animal care
- Health and life sciences
- Manufacturing and engineering

Laura Mayes, Wiltshire Council Cabinet Member for Children, Education and Skills, said: "These documents are a valuable resource, especially for newcomers to employment and training.

"They explain what industry sectors there are in your local area, what qualifications are needed to work in those industries, relevant apprenticeships,

Information Item

how they recruit, examples of salaries, growth prospects, masses of information about Wiltshire employers, and where you can study.

"They are incredibly useful in giving young people and the wider public a better understanding of the labour market in their area."

Information Item

Subject:	Electoral Review of Wiltshire Council- Update Consultation on New Division Boundaries
Web contact:	committee@wiltshire.gov.uk / https://consultation.lgbce.org.uk/node/14518

The Local Government Boundary Commission for England has decided up on a future council size for Wiltshire Council of 98.

A consultation on a pattern of electoral divisions for that council size will run from 28 August 2019 to 5 November 2019. Any person or organisation can access the consultation portal and respond at this [link](#). If you would like to make a submission please see the link to the briefing note below to assist you.

Any proposals must align as closely as possible to an electorate size of 4291 per division (projected figures for 2024), reflect community identity, and provide convenient and effective local government.

Wiltshire Council will be making a submission on a pattern of divisions, and welcomes any representations from any person or organization to assist it in preparing that submission. Any representations should be sent to committee@wiltshire.gov.uk

For more detailed background information and next steps please see this [briefing note](#).

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 22 AUGUST 2018 ACTION NOTES

	Item	Update	Actions and recommendations	Who
1.	Attendees and apologies			
	Present:	Cllr Richard Britton (Chair) Cllr Leo Randall. Ron Champion (Laverstock & Ford PC) John Fairhurst, Ken Parker (Landford PC), Chris Chelu (Combe Bissett & Homington PC), Brian Edgeley (Firsdown & Pitton PC), Roger Yeates (Downton PC) Julie Watts, Principal Engineer.		
	Apologies:	Spencer Drinkwater, Principal Transport and Development Mgr, Sustainable Transport, Graham Axtell, Highway Engineer, Highways and Streetscene – South, Cllr Ian McLennan, Winterslow PC, Geoff Hewson (Landford PC), Grimstead PC,		
2.	Notes of last meeting			
		The minutes of the previous meeting held on 11 April 2018 were discussed at the Southern Wiltshire Area Board meeting on 3 May 2018. <i>The full minutes can be found on the Wiltshire Council website here</i>		
3.	Financial Position			
		The finance sheet was presented. There is currently £13,269 uncommitted.		

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 22 AUGUST 2018 ACTION NOTES

4.	Top 5 Priority Schemes			
a)	Issue No: 2940 Improvements to Byway 10 Milford Mill Road.	The contract to install the boardwalk has been awarded to the successful contractors on 1 June 2018. The contract was awarded to Aquascience Ltd. They installed the boardwalk on the Avon Valley Path near Five Rivers Leisure Centre. The work is currently in progress and is scheduled to be complete in 4/5 weeks.		JW
b)	Issue No: 3790 Traffic Management Scheme - Ford	Scheme cost £26,200; CATG to fund £21,200, PC to fund £5000. The work is substantially complete with some minor sign and vegetation works still to be undertaken.		JW
c)	Issue No: 5637 White Hill/The Green, Pitton Signs and resurfacing.	JW met with PC and has designed a scheme for additional signs, a copy is attached to the notes. The cost is approximately £1000. The Parish Council asked the group to consider additional lining work. JW suggested yellow transverse lines & SLOW marking. The PC were in agreement and the group agreed to fund the scheme at a cost of £1600 subject to a PC contribution of £400. Signing The works are complete. Lining. JW has returned and inspected the condition of the carriageway and it is too poor to lay road markings. Any laid are likely to peel off within a matter of months, therefore suggest the CATG has 3 option.	The group felt that as there was a possibility that White Hill is to be surfaced in the next financial year, as decision on the lining should be delayed until the next meeting. JW to confirm.	JW

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 22 AUGUST 2018 ACTION NOTES

		<ol style="list-style-type: none"> 1. Await carriageway surfacing (unlikely to be imminent) 2. Carry out the lining work but accept the risk that the markings will look poor, wear away quickly and unlikely to be remarked with any immediacy. 3. Carry out surfacing works to facilitate the lining works. (A recent estimate for similar works came to £13k) 		
d)	<p>Issue 6179</p> <p>West Grimstead, Crockford Road Additional height warning signs</p>	<p>The group agreed to fund the scheme at a cost of £1200, CATG £900, PC £300.</p> <p>The work is complete therefore the issue is to be closed.</p>	Issue to be closed	CATG
e)	<p>Issue No: 5541</p> <p>Coombe Bissett – A354 Additional signage at the approach to Coombe Bissett.</p>	<p>The PC would like to have white gates installed on the A354, at the start of the 30mph speed restriction on the southern entrance to Coombe Bissett. The cost is approximately £2000 and the PC are prepared to contribute £500.</p>	<p>The group agreed to fund the works at a cost of £1500 to the CATG and £500 to the PC.</p>	JW
6.	Other Priority schemes			
a)	<p>Issue No: 5322</p> <p>Dunstable Crossroads. Requests for improvements to the signage & road markings, particularly at night.</p>	<p>The works are complete. The issue can now be closed.</p>	Issue to be closed	CATG
b)	<p>Issue 6180</p> <p>Crockford Road West Grimstead by railway bridge Street nameplate</p>	<p>The group agreed to fund the scheme at a cost of £250, CATG £180, PC £70.</p>		GA

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 22 AUGUST 2018 ACTION NOTES

c)	Issue 5981 Alderbury Street nameplates	The group agreed to fund the scheme at a cost of £1250, CATG £625 PC £625.		GA
7.	New Issues			
a)	Issue 6359 Winterslow – Winterslow Primary School Middleton Road	<p>The Parish Council will be extending the current Car-Park at the Recreation Ground to allow extra car parking for the school parents and those using the ground for recreation and Community events. This will alleviate a lot of problems as there is no parking facility currently at the site and it is hazardous for children crossing the road when there are cars parked on pavements. The Parish Council as also spoken to W.C. Highways and W.C. planning department regarding a crossing.</p> <p>The Parish Council would like a crossing from the car-park to the pavement opposite which is the school side. It is an extremely busy road and a crossing is needed for both the safety of the pupils crossing the road and residents who use the Recreation ground.</p> <p>Estimate for work is £5000.</p>	The group agreed that in the first instance this should be progressed via the Taking Action on School Journeys programme.	PC
b)	Issue 6252 & Issue 6530 Downton – High Street, Downton Measures to prevent vehicles blocking the access of 3a High Street, Downton	<p>Vehicles constantly parked in front of gates beside the Pharmacy in the High Street Downton SP5 3PG leading to a house occupied by an elderly lady who receives visits from carers.</p> <p>The resident whose property and access is onto the High Street as well as neighbours who view this location despite the signs on the gate as a free for all in terms of parking as there is very limited parking in this location for neighbouring cottages.</p>	The group agreed not to proceed unless this work was entirely funded by another party.	CATG

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 22 AUGUST 2018 ACTION NOTES

		<p>Suggest a worded “Keep Clear” marking is laid in front of the driveway. This would cost approximately £350.</p> <p>The group whilst sympathetic to the difficulties being experienced felt that this was unlikely to stop parking at this location and therefore did not present value for money. They were happy for the work to proceed if funded by the PC/Property Owner.</p>		
c)	<p>Issue 6522</p> <p>Landford and Whiteparish</p>	<p>Landford PC and Whiteparish PC are setting up a combined CSW and SID partnership. In order to facilitate this they would like to purchase a Speed Indicator Device (SID) at a cost of £3031 and would like to apply to the CATG for a third of the contribution of £717.</p> <p>The PC’s have put together a partnership to share the SID and speed gun on an alternate basis. This would provide a continuous community led approach to managing speed. They have chosen a SID that records information of vehicle speeds and date and time. They intend to record details of scheme so that the outcome can be evaluated and shared with the Area Board/Parishes. The group agreed to fund the £717 contribution. It was conformed that this should be transferred to Landford Parish Council once the Southern Area Board have approved the notes.</p>	<p>The group agreed to contribute £717 in order to purchase the SID.</p>	<p>CATG</p>
d)	<p>Issue 6523</p> <p>Coombe Bissett – Homington Road 20mph roundel and repaint white line.</p>	<p>Repaint the short section of white centre line and lay a new 20mph roundel in Homington Road close to Coombe Bissett Stores in Coombe Bissett.</p> <p>An estimate for this work is £300. The group agreed to fund the works.</p>	<p>The group agreed to fund the works at a cost of £300.</p>	<p>CATG</p>

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 22 AUGUST 2018 ACTION NOTES

e)	<p>Issue 6529</p> <p>Downton – The Green Install kerbs</p>	<p>Erosion of the Borough Green in Downton near to The Bull public house and widening of carriageway in The Borough. This is the only Green which has not been kerbed and if nothing is done it will be further reduced the longer the highway traffic and weather is allowed to erode it away. The erosion has also caused deep potholes along the edge of the Green which are a hazard to all vehicles.</p> <p>The Parish Council has written to Longford Estates as the owner of the Greens but no money is currently available to mitigate the impact of the highway on the Green.</p> <p>An estimate for the work is £7000.</p> <p>The group agreed to reconsider the proposal if the Longford Estate were prepared to make a contribution.</p> <p>The group would expect the PC to contribute 25% of the CATG's funding award, thus if Estate contributes this will be less.</p>	<p>The group agreed to reconsider if the Longford Estate were to make a contribution.</p>	<p>CATG</p>
8.	Other items			
a)	<p>Footpath between Odstock & Nunton</p>	<p>Discussions with the PC/GA have determined that this would need to be a substantive bid. The matter has been left with the PC to raise as an issue if they wish to proceed.</p>		<p>PC</p>
9.	Date of Next Meeting: 14 November 2018, 6.30pm, Meeting Room tbc, Bourne Hill			

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 22 AUGUST 2018 ACTION NOTES

Southern Wiltshire Community Area Transport Group

Principal Engineer – Julie Watts

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Southern Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Southern Wiltshire Area Board will have a remaining Highways funding balance of **£ 10,752**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

Report to	Southern Wiltshire Area Board
Date of Meeting	06/09/2019
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Community grants:

Applicant	Amount requested
Applicant: Winterslow Village Hall Project Title: Winterslow Village Hall Projector Screen View full application	£2100.00
Applicant: Coombe Bissett Parish Council Project Title: A replacement seat on Homington Triangle. View full application	£307.50
Applicant: Downton Parish Council Project Title: Audio Visual and Hearing Loop Equipment for new Meeting Rooms within the New Memorial Hall Extension View full application	£8000.00
Amount left in budget:	£30176

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2977	Winterslow Village Hall	Winterslow Village Hall Projector Screen	£2100.00
Project Description: Winterslow Village Hall seeks to arrange a Film Night once every month up to now in conjunction with the Moviola Community Cinema organisation and this has been extremely successful over the last two years. However we are dependant on Moviola being able to supply projector screen and their operator on a regular basis and they are no longer able to do this every month. In addition the cost of hiring the equipment and operator is expensive and we seek to purchase our own equipment to reduce our costs and increase our revenue which all goes to the further development of the Village Hall. The new equipment will also be used during lectures and presentations which take place from time to time in the Hall. These include Horticultural Society History Arts Crafts and other lectures.			
Input from Community Engagement Manager: Provides new resources for community facility. Matched funding of £3050 being raised.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
2968	Coombe Bissett Parish Council	A replacement seat on Homington Triangle.	£307.50
<p>Project Description: A new circular seat around a tree in a prominent position in Homington. The existing seat on Homington Triangle is old and has been repaired several times. Experts say its now time to replace with a new seat as repairs have become impossible.</p> <p>Input from Community Engagement Manager: New amenity facility for village. Matched funding of £307.50</p> <p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2992	Downton Parish Council	Audio Visual and Hearing Loop Equipment for new Meeting Rooms within the New Memorial Hall Extension	£8000.00
<p>Project Description: To equip 2 new meeting rooms in the new Downton Memorial Hall extension with state of the art Audio Visual equipment eg Large television screens microphones and hearing loops.</p> <p>Input from Community Engagement Manager: Provides new resources as part of brand new community facility. Matched funding of £14696 being raised locally.</p> <p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author:

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